

## EXAMPLE RISK ASSESSMENT

Name of assessor:  Location: Views Wood, Uckfield Grid ref TQ 481224	Date of activity:  Date of R.A./Site visit:	Other information: Environmental education visit with activities following a walking route around the woodland
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Group	Group size
Teacher/contact	Age of young people
Leader	Ratios
Other helpers	First aiders

Hazard	Risk	Who might be harmed	Likelihood of risk taking into account the proposed actions	Proposed action
Moving vehicles	Collision with car or motorbike when crossing roads on route to the site	Participants and staff	Low	Warn all participants of risks throughout activity. Correct staff to pupil supervision ratios. Use high visibility jackets and have a front and rear adult supervisor.
Uneven ground	Slips trip and falls	Participants and staff	Low	Ensure all participants are wearing suitable footwear, sturdy boots or wellington boots. Warn participants of hazard at start and throughout activity.
Over-hanging or falling branches or trees	Injury to eyes and face from whips or crushing injuries from larger branches / trees	Participants and staff	Low	Check route for hazardous trees before the event and avoid those areas. Cancel activity if it is windy. Warn participants of small branches flicking behind them, look out for each other.



# Views Wood Resources

**Pre-visit**

**Outdoors**

**Post-visit**

Hazard	Risk	Who might be harmed	Likelihood of risk taking into account the proposed actions	Proposed action
Brambles and nettles (see attached notes for other plants)	Cuts, thorns, allergic reactions, and poisoning	Participants and staff	Low	Wear long trousers and long sleeved tops to avoid risks. Identify hazardous plants to participants and warn of potential risks. Warn participants of brambles flicking behind them or catching clothes, look out for each other. Warn participants not to eat plants or fruits if they do not know what they are.
Dogs	Scared and intimidated	Participants and staff	Low	Dogs may not be on leads so warn participants of possibility of encountering dogs; make a rule at the beginning to ignore all dogs so they are less likely to approach us.
Litter and rubbish	Trips, cuts	Participants and staff	Low	Warn participants of risks, ask them to not touch or move any litter.
Tetanus, Leptospirosis (Weils Disease), Toxacara Canis and Lymes Disease	See attached notes	Participants and staff	Low	See attached notes Warn participants of risk of contamination from animal faeces and soils before and during activity. Advise on not touching the soles of shoes during activity and taking care when removing footwear at the end. Wear long trousers and long sleeved tops and brush clothes off on leaving the site. Wash hands immediately on return to school.



# Views Wood Resources

**Pre-visit**

**Outdoors**

**Post-visit**

Hazard	Risk	Who might be harmed	Likelihood of risk taking into account the proposed actions	Proposed action
Issues relating to child protection	Abuse Alleged abuse	Participants and staff	Low	Ensure that participants are never left on their own with an adult and do not wander off on their own. Follow school's policy and reporting procedures if the situation arises.
Unacceptable behaviour from participants	Damage to property, harm to self or others	Participants and staff	Low	Ensure pupil to adult ratios are adequate and any children with special behavioural needs have additional supervision. Involve participants in the risk assessment before and during the visit.
Weather - rain, wind, sun	Hypothermia, sunstroke	Participants and staff	Low	All children will have received information asking them to be dressed appropriately for the weather conditions. A decision will be made on the day to cancel if the weather conditions are too severe e.g. high winds or torrential rain.
Ponds and streams	Drowning	Participants and staff	Low	Participants will be warned of risk and children will be more strictly supervised in vicinity of ponds and streams.
Steep sided areas	Falling, bruising, broken/ twisted limbs	Participants and staff	Low	Participants will be warned of risk and children will be more strictly supervised in vicinity of such areas and other steep drops and banks.



# Views Wood Resources

**Pre-visit**

**Outdoors**

**Post-visit**

## METHOD STATEMENT

- Risk assessment completed.
- A review will also be carried out before the day commences which takes into account the current conditions.
- A copy of the risk assessment will have been read by all Staff and leaders involved, this will ensure that all adults are able to supervise children effectively.
- Participants will:
  - Have a talk on health and safety prior to the beginning of the activity.
  - Follow a walking route around the site.
  - Take part in various activities along the route.

- All participants are advised to wear old / suitable clothing for the weather conditions including a waterproof coat that doesn't matter if it gets dirty and sturdy waterproof footwear as the ground can be very muddy in places.
- Indemnity forms for all children are to be completed and on site on the day.
- There will be no toilet or hand washing facilities until participants return to school, children will be advised not to put hands in mouths.
- First Aiders at hand, including First Aid Kit and mobile phone for emergency contact.

## Accompanying documents

Infections and Illness notes.

